

# Federal Family Education Loan Program (FFELP) Income-Based Repayment Plan Application

Use this form for initial determination of your eligibility to repay eligible FFELP loans under the Income-Based Repayment (IBR) plan or for the required annual reevaluation of eligibility to pay under the IBR plan.

## SECTION 1: BORROWER INFORMATION

Please enter or correct the following information.

SSN |\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|\_\_\_\_\_|

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone - Home ( ) \_\_\_\_\_

Telephone - Other ( ) \_\_\_\_\_

E-mail Address (Optional) \_\_\_\_\_

## SECTION 2: INFORMATION AND INSTRUCTIONS

**Before answering any questions, carefully read the entire form, including the instructions and other information in Sections 6, 7, and 8.**

The IBR plan is available for FFELP loans except a loan that is in default, a Federal PLUS Loan made to a parent borrower, or a Federal Consolidation Loan that repaid a Federal PLUS Loan or Federal Direct PLUS Loan made to a parent borrower. To initially qualify for the IBR plan, you must have a partial financial hardship. You are considered to have a partial financial hardship if the annual amount due on all of your eligible loans exceeds 15 percent of the difference between your adjusted gross income (AGI) as shown on your federal income tax return and 150 percent of the poverty line amount for your family size. The annual amount due is calculated as of the time you initially entered repayment using a standard repayment plan with a 10-year repayment period. If you are married and you and your spouse file a joint tax return, your AGI includes your spouse's income. You must provide your loan holder a copy of your most recent tax return showing your Adjusted Gross Income (AGI). If your AGI does not reasonably reflect your current income, your loan holder may require you to provide alternative documentation of your income that will be used to determine your IBR plan eligibility and payment amount.

To be considered for the IBR plan, you must provide the holder of the eligible FFELP loans you wish to repay under the IBR plan with the following:

- A signed copy of both sides of your most recent tax return (1040, 1040A, or 1040EZ). If you filed electronically, print a copy in the normal 1040 format and sign it or provide a signed copy.
- If you were not required to file taxes for the most recent tax year, provide a self-certifying letter stating this
- Certification of your family size. (See Section 3.)
- Information on loans you have that are eligible for the IBR plan. (See Section 4.)
- Additional documentation your loan holder may require.

If you have eligible loans held by two or more loan holders and want to repay them under the IBR plan, you must request the IBR plan from each holder.

Your application for the IBR plan will be processed for all of your eligible loans with the loan holder unless you notify your loan holder otherwise.

Contact your loan holder regarding forbearance if you need payment relief while your application for the IBR plan is processed.

## SECTION 3: FAMILY SIZE

Enter your family size number on the line below. Your family size includes you, your spouse, and your children (including unborn children who will be born during the year for which you certify your family size), if they will receive more than half their support from you. It includes other people only if they live with you now, they receive more than half their support from you now, and they will continue to receive this support from you for the year that you certify your family size. Support includes money, gifts, loans, housing, food, clothes, car, medical and dental care, and payment of college costs.

Family Size \_\_\_\_\_ Note: If you fail to certify your family size, your loan holder will assume a family size of one.

## SECTION 4: OTHER ELIGIBLE FFELP AND DIRECT LOANS

Enter below your other loans eligible for the IBR plan, both FFELP loans that are held by another holder and Federal Direct Loan Program (Direct) loans held by the U.S. Department of Education. Information on these loans is needed to determine your eligibility for and the appropriate monthly payment amount for the loans in the IBR plan you are requesting or renewing when you submit this form. List each loan on a separate line and provide the information in each column. Information you need to provide the required information is available in your loan documents, such as the last monthly billing statement you received or your coupon book, or on the Internet site of your loan holder or servicer or the National Student Loan Data System ([www.nslds.ed.gov](http://www.nslds.ed.gov)). To complete column "f", refer to the initial repayment disclosure you received when you first entered repayment or contact your loan holder or servicer.

a - Enter "FFELP" or "Direct" to indicate the loan program.

b - Enter the type of loan as "Stafford", "Grad PLUS", "SLS", "ALAS", "FISL", or "Consolidation". Note: Do not include any PLUS loan made to a parent borrower or Consolidation loan that repaid a parent PLUS loan.

c - Enter the name of the loan holder.

d - Enter your loan account number with the holder for the loan.

e - Enter the estimated outstanding balance of the loan.

f - Enter your initial standard monthly payment. (See Section 7.)

If there is insufficient space below to enter all of your other FFELP and Direct loans eligible for the IBR plan, write the required information for additional loans on a separate page and attach it when you submit this form.

a Loan Program FFELP or Direct	b Loan Type	c Loan Holder	d Loan Account Number	e Estimated Outstanding Balance	f Initial Standard Monthly Payment

## SECTION 5: BORROWER REQUEST, AUTHORIZATION, CERTIFICATION AND FORBEARANCE NOTIFICATION

I request to repay under the IBR plan my eligible FFELP loans held by the holder to which I submit this application and other required documentation.

I authorize the school, the lender, the guarantor, the Department, and their respective agents and contractors to contact me regarding my loan request(s) or my loan(s), including repayment of my loan(s), at the current or any future number that I provide for my cellular telephone or other wireless device using automated telephone dialing equipment or artificial or prerecorded voice or text messages.

I certify that the information I have provided on this form is true, complete and correct to the best of my knowledge and belief and is made in good faith.

I agree a forbearance may be granted with respect to payments of interest and principal that are overdue or would be due at the time I enter the IBR plan.

Borrower Signature \_\_\_\_\_ Date (mm-dd-yyyy) \_\_\_\_\_

## SECTION 6: INSTRUCTIONS

Type or print using dark ink. If you need help completing this form, contact your loan holder.  
Return the completed form and any required documentation to the address shown in Section 9.

## SECTION 7: DEFINITIONS

- **Capitalization** is the addition of unpaid interest to the principal balance of your loan. This will increase the principal and the total cost of your loan.
- The **Federal Family Education Loan (FFEL) Program** includes Federal Stafford Loans (both subsidized and unsubsidized), Federal Supplemental Loans for Students (SLS), Federal PLUS Loans, and Federal Consolidation Loans.
- **Forbearance** means permitting the temporary cessation of payments, allowing an extension of time for making payments, or temporarily accepting smaller payments than previously scheduled. You are responsible for paying the interest that accrues on your loan(s) during a forbearance. If you do not pay the interest that accrues, the interest may be capitalized.
- The **holder** of your FFEL Program loan(s) may be a lender or secondary market.
- **Income-based repayment** is a repayment plan with payments based on income and family size. Features of the IBR plan include:
  - To qualify you must demonstrate you have a **partial financial hardship** which means the annual amount due on all of your eligible loans exceeds 15 percent of the difference between your adjusted gross income (AGI) as shown on your federal income tax return and the poverty line income amount for your family size. The annual amount due is calculated as of the time you initially entered repayment using a standard repayment plan with a 10-year repayment period. Your AGI includes your spouse's income if you are married and you and your spouse file a joint federal income tax return.
  - When you have a partial financial hardship, your monthly payment will not exceed one-twelfth of 15% of the amount your AGI exceeds 150% of the poverty line income amount for your family size.
  - Your payment amount for the IBR plan will be evaluated and established each year. After entry into the IBR plan, you must annually provide documentation if you want a payment based on your having a partial financial hardship.
  - For any year you do not have a partial financial hardship, your payment amount will be the payment amount for your loan(s) under the standard repayment plan at the time you initially entered the IBR plan, based on a 10-year repayment period.
  - In some circumstances your payment amount may not cover all interest that accrues, and your debt may increase. The federal government will pay unpaid interest on your subsidized Stafford loan(s) for the first 3 consecutive years of your IBR plan repayment period.
  - Accrued interest is capitalized at the time you choose to leave the IBR plan or no longer have a partial financial hardship.
  - If after 300 months of qualifying payments and/or use of economic hardship deferment, your loan(s) is not repaid in full, any remaining debt will be submitted for forgiveness.
- **Initial standard monthly payment** is what your monthly payment would have been under a standard, 10-year payment schedule, based on the outstanding balance when you first entered repayment. You can obtain this amount from the repayment disclosure you received at that time in most circumstances. Otherwise, you may need to contact your loan holder to obtain this information.
- **Loans ineligible for the IBR plan** include a FFELP loan in default, a Federal PLUS Loan made to a parent borrower, a Federal Consolidation Loan that repaid a Federal PLUS Loan or Federal Direct PLUS Loan made to a parent borrower, a Federal Perkins Loan, a HEAL loan, and any private education loan.

## SECTION 8: HOW TO DETERMINE IF YOU ARE ELIGIBLE

You can visit an IBR plan calculator available at [studentaid.ed.gov](http://studentaid.ed.gov) to enter your debt and income information and receive an evaluation of your eligibility for the IBR plan and an estimate of your IBR plan payment amount. The calculator is for informational purposes only; your loan holder will make the official determination of your eligibility and payment amount based on your application and other required documentation.

## SECTION 9: WHERE TO SEND THE COMPLETED INCOME-BASED REPAYMENT APPLICATION

Return the completed IBR application and any required documentation to: \_\_\_\_\_ If you need help completing this form, call: **(800) 243-7552**  
(If no address is shown, return to your loan holder.)

Iowa Student Loan  
6775 Vista Drive  
West Des Moines, IA 50266-9305

# Federal Family Education Loan Program (FFELP) Income-Based Repayment (IBR) Plan Alternative Documentation of Income



## SECTION 1: BORROWER INFORMATION

Please enter or correct the following information.

SSN |\_|\_|-|\_|-|\_|\_|\_|\_|

Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Telephone - Home ( ) \_\_\_\_\_

Telephone - Other ( ) \_\_\_\_\_

E-mail Address (Optional) \_\_\_\_\_

## SECTION 2: INSTRUCTIONS

Complete this form along with the IBR Application (with required tax documentation for IBR Application) if:

- You want to repay or continue to repay your eligible FFELP loan(s) under the IBR plan and your adjusted gross income (AGI), as reported on your most recently filed federal tax return, does not reasonably reflect your current income (and/or your spouse's current income, if you are married and file a joint federal tax return).
- You want to repay or continue to repay your eligible FFELP loan(s) under the IBR plan and you have not been required to file a federal tax return.

The amount of your monthly payment under the IBR plan is based on the current income information you (and your spouse if you are married and file jointly) provide and is reevaluated annually. To submit alternative documentation of your income, you must attach the required documentation specified in Section 4, complete and sign this form in Section 5, and return it to the address shown in Section 6. If you are married and file joint federal tax returns, your spouse must also sign in Section 5.

## SECTION 3: SPOUSE INFORMATION (IF YOU ARE MARRIED AND FILE A JOINT FEDERAL TAX RETURN)

Name \_\_\_\_\_  
Last
First
Middle Initial

Address \_\_\_\_\_  
No. and Street
City
State
Zip Code

## SECTION 4: INCOME INFORMATION (MUST BE COMPLETED BY THE BORROWER AND THE BORROWER'S SPOUSE, IF MARRIED AND FILING JOINTLY)

You must list all taxable income you are currently receiving (for example, income from employment, unemployment income, dividend income, interest income, tips, alimony). Include the amount of money received, how often you receive this money, and your employer or the source of the income. If you are married and file a joint federal tax return, you must also list your spouse's income and provide documentation of this income. Do not report untaxed income such as Supplemental Security Income, child support, or federal or state public assistance. If there is insufficient space below to enter all of your sources of income, write the required information for additional income on a separate page and attach it when you submit this form. Your IBR plan eligibility will be determined using a calculated annual income amount based on the frequency indicated in the table below.

You must provide supporting documentation for all income reported in this section (for example, pay stubs, letters from your employer containing your income, interest or bank statements, dividend statements, canceled checks, or, when these forms of documentation are unavailable, a signed statement explaining your income source(s) and giving the addresses of these sources). *All supporting documentation must be no more than 90 days old.*

Amount of Income	Frequency of Income (Check the appropriate box.)					Employer or Source of Income
	Weekly	Bi-weekly	Semi-monthly	Monthly	Yearly	
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
\$	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Check this box if you do not have any income or receive only untaxed income such as Supplemental Security Income, child support, or federal or state public assistance.

## SECTION 5: AUTHORIZATION, UNDERSTANDINGS, CERTIFICATION AND SIGNATURE (MUST BE COMPLETED BY THE BORROWER AND THE BORROWER'S SPOUSE, IF MARRIED AND FILING JOINTLY)

I authorize the school, the lender, the guarantor, the Department, and their respective agents and contractors to contact me regarding my loan request(s) or my loan(s), including repayment of my loan(s), at the current or any future number that I provide for my cellular telephone or other wireless device using automated telephone dialing equipment or artificial or prerecorded voice or text messages.

I understand that if I do not provide this information, my IBR payment amount may increase, or, in some instances, I will not be allowed to repay my loan(s) under the IBR plan. I understand that if I am married and file a joint federal tax return with my spouse, my spouse's income information, documentation, and signature are required. I understand I must agree to provide to the loan holder on an annual basis documentation of my income for the purpose of determining my appropriate payment amount under the IBR plan.

I certify that all of the information reported on this form and in any accompanying documentation is true, complete, and correct to the best of my knowledge and belief and is made in good faith.

\_\_\_\_\_  
Borrower Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse Signature

\_\_\_\_\_  
Date

## SECTION 6: WHERE TO SEND THE COMPLETED IBR ALTERNATIVE DOCUMENTATION OF INCOME FORM

Return the completed IBR Alternative Documentation of Income form and any required documentation to: (If no address is shown, return to your loan holder.)

If you need help completing this form, call: (800) 243-7552  
(If no telephone number is shown, call your loan holder.)

Iowa Student Loan  
6775 Vista Drive  
West Des Moines, IA 50266-9305